Craigslea State High School

....Educating Global Citizens

How to Make an Appointment for a Uniform Fitting

Appointments for a Uniform Fitting can only be made using our School Online Booking System (SOBS).

We ask that parents/caregivers **do not drop into the Uniform Shop** at any time, as we are only taking fittings via our online booking system.

To Login to SOBS, parents are able to use a home computer, tablet or mobile phone to access the parent booking system.

To make your booking:

1. Go to the Craigslea State High School website / Facilities / Uniform Shop:

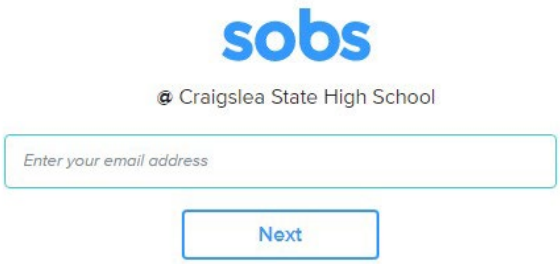
   https://craigsleashs.eq.edu.au/facilities/uniform-shop

2. Click the '**Uniform Booking Login'** Button on the right side



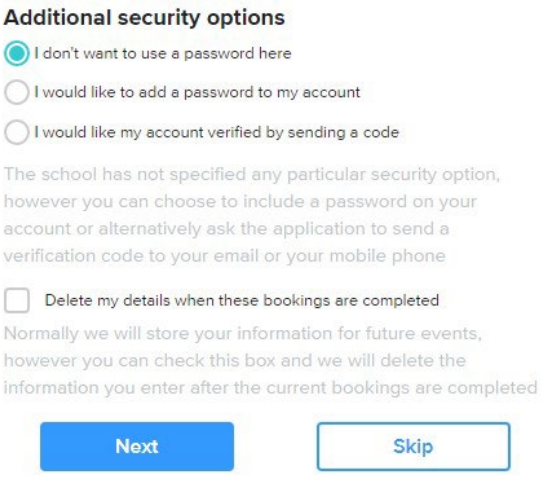
Enter your email address

Click Next



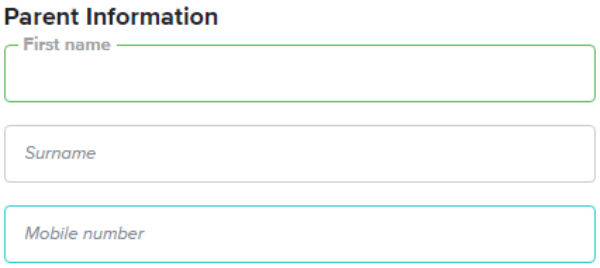
Choose the '**Additional security options'** that apply to you:

And click Next



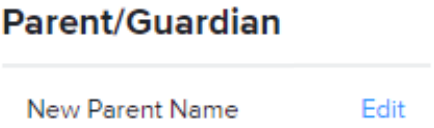
Enter '**Parent Information**':

First name, Surname, Mobile number



Click Save

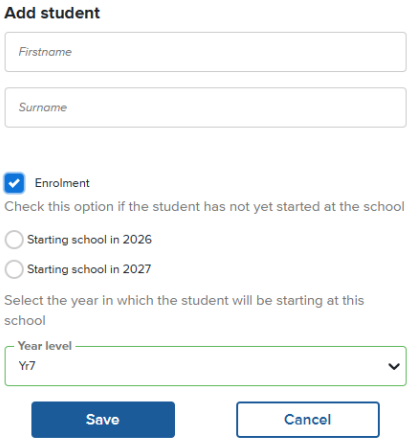
Your name should appear under the heading **Parent/Guardian**



Choose Edit if required

Click the Add a student button and complete your student's details:

First name, Surname



Check Enrolment if your student has not yet started at the school

Select the appropriate year

Select the ***Year level*** from drop down arrow

Click Save

Your student's name should now appear in the list under **'Students'**

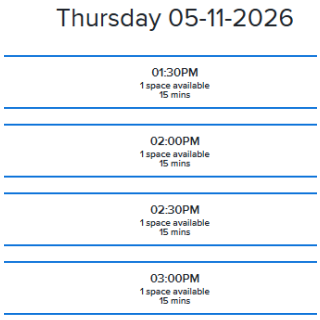


A selection of dates for Uniform Shop Bookings will be displayed.

Click on the appropriate button to open up the full list of available dates for appointments

Select the Day and Time of your choice

and Select Save



In order to email the details to yourself, Select Email

To print the appointment times, select Print



The selected appointment date will be displayed.

If you wish to change your booking day/time, navigate back to this page and select the three horizontal lines on the right of the booking time.

Select **'Delete this booking'** from the drop down menu

